

AUDIT & GOVERNANCE COMMITTEE
 20 February 2017

Completed Internal Audit Reports

SUMMARY AND PURPOSE:

The purpose of this report is to inform Members of the Internal Audit reports that have been completed since this Committee last considered a Completed Internal Audit Reports item in December 2016 - as attached at Annex A.

Although it is not the Committee's policy to review all Internal Audit reports in detail during the meeting, full copies of the reports summarised have been provided to Members of the Committee and are available through the Members' on-line library.

RECOMMENDATIONS:

The Committee is asked to consider whether there are any audit reports or management action plans that it would like to review further and whether there are any matters they wish to refer to the relevant Scrutiny Board.

BACKGROUND:

- 1 At the conclusion of each audit review a report is issued to the responsible manager who is asked to complete an action plan responding to the recommendations.
- 2 The return of a management action plan (MAP), which in the auditor's opinion adequately addresses the report findings and recommendations, signals the end of the audit process. Any follow up work required forms part of future audit plans at the appropriate time.
- 3 There have been seven audit reports issued since the last report to this Committee in December 2016. The table below lists those audits and shows the audit opinion and number of high priority recommendations included in the Management Action Plan.

	Audit	Opinion	Number of recommendations rated as High Priority
1	Premises Security	Significant Improvement Needed	15
2	SAP Application and Interface Controls	Some Improvement Needed	0
3	Cyber Security	Some Improvement Needed	0
4	Trust Funds Follow-up	Effective	0
5	Health and Safety	Significant Improvement Needed	8
6	Information Governance	Some Improvement Needed	0
7	Highways Contract Management -Flood Prevention	Significant Improvement Needed	6

- 4 Annex A contains more details of the audits listed above and shows for each the:
 - title of the audit
 - background to the review
 - key findings
 - overall audit opinion
 - key recommendations for improvement
- 5 The Committee will be aware that in order to respond to general Member interest in Internal Audit reports it has previously been agreed that a list of completed reports will be circulated to all Members of the County Council on a periodic basis.
- 6 In order to fully discharge its duties in relation to governance the Committee is asked to review the attached list of recently completed Internal Audit reports and determine whether there are any matters that it would like to review further or if it would like to suggest another Scrutiny Board does so.
- 7 The Committee is advised that the Premises Security audit report was considered at a meeting of the Council Overview Board on 1 February 2017 when Internal Audit confirmed that the agreed management action was appropriate and that there was evidence of progress being made to address the audit findings. Internal Audit agreed to undertake a follow up audit in April 2017 and report back to Council Overview Board should progress not be satisfactory at that time.
- 8 The Health and Safety Audit report was on the agenda for the meeting of the Statutory Responsibilities Network on 13 February 2017.

IMPLICATIONS:

- 9 Financial
Equalities
Risk management and value for money
- 10 There are no direct implications (relating to finance, equalities, risk management or value for money) arising from this report. Any such matters highlighted as part of the audit work referred to in this report, would be progressed through the agreed Internal Audit Reporting and Escalation Policy

WHAT HAPPENS NEXT:

- 11 See Recommendations above.

REPORT AUTHOR: Sue Lewry-Jones, Chief Internal Auditor, Strategy and Performance

CONTACT DETAILS: telephone: 020 8541 9190 e-mail sue.lewry-jones@surreycc.gov.uk,

Sources/background papers: Final audit reports and agreed management action plans